

REGISTRATION PACKET

Functional Nutritional Therapy Practitioner™ Training Program



Nutritional
Therapy
Association
Australia/New Zealand

FNTP REGISTRATION PACKET

Form Instructions

READ & COMPLETE ALL INFORMATION CAREFULLY

To enroll in the FNTP Program, please read this registration packet carefully, complete all fields, and sign all required pages either with a certified digital signature or a physical signature. We cannot accept a typed name in the signature fields. A certified digital signature must contain a signature acknowledgement statement (or a digital mark) in the same area requiring the signature.

☐

By checking this box, you indicate that you understand and agree to these terms.

PDFS ONLY FOR REGISTRATION SUBMISSION

When emailing the registration packet, please note that we only accept PDFs. Photos and links to the file in Dropbox, Google Drive, etc. are not accepted. You must either:

- Fill out the PDF digitally using Adobe Acrobat, MacOS Preview, etc. In order to complete this registration packet, you must first download this form.
- Print and scan the packet if you prefer to fill it out by hand. You can use a scanner or an app like [Genius Scan](#) (which is available on iOS and Android), but make sure to export and send as a PDF.

NTA STUDENT HANDBOOK CONTRACT

In order to register, you also must read the *NTA Student Handbook*, which can be found on our [website](#), and return the signed and *dated NTA Student Handbook Contract* contained in this registration packet.

REGISTRATION DEADLINE & HOLD POLICY

Please return your completed application to the NTA via email info@ntaaustralia.com.au by **5:00 pm AEST (UTC+10) at least 10 days before class start date**. We recommend registering as early as possible since class sizes are limited and enrollment for each venue is on a first come first served basis. If a class fills, we will add you to a wait list and inform you if a seat opens.

CONTACT US

If you have questions regarding the registration process, our admissions team can be reached via email at info@ntaaustralia.com.au or you can call us at **+61 412 965 688**, our regular office hours are Monday-Friday; 8AM-5PM AEST.

PO Box 3558 Hermit Park,
QLD 4812 Australia

FNTP REGISTRATION PACKET

Student Information

REQUIRED INFORMATION (Items marked with an asterisk * are required)

*First / Given Name

*Last / Family Name

Degree, Credential, or Licensure (If Any)

Previous Nutrition Training (If Any)

*Address

*City

*State / Territory

*Zip / Postal Code

*Country

*Email

*Phone

Cell, home, or work?

*Highest Grade Completed

Website (If Any) & Main Topic (e.g. Nutrition, Fitness, etc.)

OPTIONAL INFORMATION

The following information is optional and confidential, but we are required to have these fields included by the Washington State Workforce Training & Education Coordinating Board.

Date of Birth

Gender

Ethnicity

REFERRAL / PROMO

How did you hear about the NTA? Were you referred from a friend, podcast, or a website? Let us know and they will receive a referral bonus. If you have a valid promo code for a current promotion run by the NTA Australia NZ please enter the promo code below. Referral contacts are unable to be used in conjunction with a valid promo code.

Referral Contact / or NTA AUNZ Promo Code

Email or Website for Referral Contact

FNTP REGISTRATION PACKET

Course Dates, Venues & Tuition

FNTP PROGRAM

Registration Packet and Payment Due: No later than 10 days before class start date.

COHORTS

Please refer to our website for the available classes and enter the details of your preferred class to register in below. Please nominate only one class.

☐

February Cohort

☐

May Cohort

☐

September Cohort

TUITION

FNTP Program: AUD\$9,900*

**Tuition is in AUD and any additional costs from conversion/transaction fees are the responsibility of the student.*

Your tuition fee includes:

- Non-refundable \$200 registration administration fee.
- Three multi-day hands-on workshops at the end of each term.
- Video and audio lectures and course materials via the NTA's online learning system.
- Q & A calls with Lead Instructors weekly, Instructor office hours, and student forums maintained by your class instruction team.

Tuition does *not* include:

- Required texts (official list will be provided prior to the start of class).
- Required workshop tools (including a stethoscope, blood pressure cuff, nutrient test kit).
- Required portable massage table for practicing the Functional Clinical Assessment.
- Travel costs for the mandatory workshops (e.g. airfare, hotels, rental cars, parking, etc.)

Advanced Training Options:

We offer the option to add advanced trainings to your FNTP tuition. These trainings can be paid in conjunction with any of our payment options. [For more info on these trainings see here](#)

- | | |
|--|--------------|
| • Restorative Wellness Solutions - Level 1 | USD \$2,800* |
| • Psych-K Basic Course | AUD \$1,750 |
| • Basic DNA ThetaHealing | AUD \$695 |
| • Metta Muscle Testing Method | AUD \$490 |
| • Supplement Academy Courses | AUD \$2,166 |
| • Alchemy of Breath – Breathwork Facilitator | USD \$5,800* |
| • Epidemic Answers – Health Coach Training | USD \$949* |

**May be subject to currency fluctuation*

FNTF REGISTRATION PACKET

Payment Options

NTA PAYMENT PLAN INFORMATION

All Students

Our tuition payment plans break your tuition balance into affordable monthly payments. We have two payment plan options available to all students. A non-refundable payment plan establishment fee must be received by the NTA before you will be registered and reserved a spot in the class.

Payment Plan | Option 1

- Five Monthly Payments of \$1980 AUD + payment plan establishment fee of \$400 AUD
- The first monthly payment must commence on the 5th of the month PRIOR to the course commencement date at the latest. For early enrollments payments can commence earlier.
- The Student Nutrient Test Kit can be bundled into your payment plan. The test kit must be paid over the first three monthly payments.
- Any advanced training you opt to bundle into your tuition will be split over the five payments.

Payment Plan | Option 2

- 10 Monthly Payments of \$990 AUD + payment plan establishment fee of \$600 AUD
- The first monthly payment must commence on the 5th of the month PRIOR to the course commencement date at the latest. For early enrollments payments can commence earlier.
- The Student Nutrient Test Kit can be bundled into your payment plan. The test kit must be paid for over the first three monthly payments.
- Any advanced trainings you opt to bundle into your tuition will be split over the 10 payments.

To apply, complete the appropriate **Payment Plan Enrollment section** on page 8 of this registration packet. Please review Payment Plan cancellation policies in Student Handbook.

NON NTA FINANCING INFORMATION

All funds must be received by the NTA before you can be registered, and your place reserved in class. Your enrollment in the FNTF program will be confirmed upon receipt of tuition paid in full by the applicant or financing institution.

All Students: Your Own Bank or Credit Union

You may pursue a personal loan through your own financial institution. This choice may offer a lower interest rate than the Credit Union or Bank options below. Contact your financial institution for further information. If you are unable to pay tuition in full, please hold onto your registration packet until funds are available. Once you are prepared to pay your tuition in full, please include payment information on page 4 and submit your registration packet.

Australia Residents: Auswide Bank

NTA Australia/New Zealand partners with Auswide Bank to offer loans for tuition and books. Loans carry terms of up to 5 years, with competitive fixed or variable interest rates. To apply, complete a pre-approval request form at <http://bit.ly/auswideloan>. Use the promo code "NTA".

FNTP REGISTRATION PACKET

New Zealand Residents: Kiwi Bank

NTA Australia/New Zealand partners with Kiwi Bank to offer loans for tuition and books. Personal loans can be applied for through this link: <https://www.kiwibank.co.nz/personal-banking/personal-loans/>.

** Taking on excessive debt burden can make debt difficult to repay. When choosing to apply for a loan, students are encouraged to research employment opportunities and average expected income in their chosen occupation.*

FNTP REGISTRATION PACKET

SELECT A COURSE OPTION:

☐ FNTP Program

PLEASE TICK ANY ADVANCED TRAINING YOU WISH TO BUNDLE

☐ RWS Level 1

☐ Basic DNA ThetaHealing

☐ Metta Muscle Testing

☐ Psych-K Basic Workshop

☐ Supplement Academy Courses

☐ Alchemy of Breath Facilitator

☐ Epidemic Answers Health Coach Training

SELECT SUPPLEMENT TEST KIT OPTION:

Student Supplement test kits are used for the Functional Clinical Assessment and are a requirement for the Workshops and practical components of the Diploma. The test kits are comprised of whole food nutraceuticals from supplement companies which students will be able to open accounts with during the program and after graduation. The test kits cost AUD \$560, excluding GST and shipping. If you would like to bundle this cost in your tuition (regardless of your payment selection) please tick below.

☐ Please include the cost of my Nutrient Test Kit in my tuition*

**Note: The Test Kit must be paid prior to receiving the kit ahead of workshop one. If opting for a NTA Payment Plan option the cost of the Test Kit will be included in the first three monthly payments on top of the tuition payments. Nutrient Test Kits are nonrefundable once orders are placed with the Supplier, and once ordered are not eligible for any refund under the student withdrawal policy.*

SELECT WORKSHOP PREFERENCE:

At NTA AU/NZ honouring each person's bio-individuality is our most important philosophy, and as such we respect each individual's right to health privacy and their own unique needs. As an organisation we are committed to inclusivity, honouring human rights and respecting each human sovereign being. As such we now provide the following options regarding workshop attendance:

Workshops are now run in a hybrid format, with the following options available regarding attendance:

- In person (main centers) - this is subject to numbers, personal health requirement preferences and current travel/ health mandate restrictions.
- Regional small groups - this is subject to localised support and personal health requirement preferences.
- Virtual groups - no travel requirement, students will all require a practice body (i.e. family member/friend) for all days of workshops.

In order for our team to establish the workshop formats for the cohort you are applying for, please indicate your preference for your own workshop attendance. Note: Workshop attendance is still mandatory regardless of which format you partake in.

FNTP REGISTRATION PACKET

PLEASE SELECT YOUR PREFERENCE FOR ATTENDANCE

☐

In person (main centers)

☐

Regional Small Group

☐

Virtual Group

SELECT A PAYMENT OPTION:

☐

Full Payment

☐

NTA Payment Plan*

☐

Non-NTA Financing

**If selecting the NTA Payment Plan please complete page 7 and then select your options on the payment plan application on page 8. All other payment methods can skip page 8.*

DETAILS

Some key information about the FNTP course to keep in mind when registering:

- The workshops occur at the end of each term of the course; please visit ntaaustralia.com.au for specific workshop dates to ensure you are available, as attendance at workshops (in person, or virtually) is mandatory.
- Students will sit for written and practical exams for each of the terms in the program.
- Each class is taught by a professional instruction team, which includes one or more experienced Lead Instructors, an Associate Instructor, and a number of volunteer Course Mentors.
- You will complete the course together with the same student cohort. We encourage you to form tight bonds with your fellow students and Course Mentors, schedule local study sessions together, and practice the functional skills as often as possible between workshops.
- Students are required to supply and transport their own workshop materials including a stethoscope, blood pressure cuff, student nutrient test kit, and portable massage table for practicing the Functional Clinical Assessment. Students who are flying to attend the workshop need to contact their instructors to request an exemption if they are unable to transport their massage table.

Please note: It is recommended that you look into your country/state law and the right to practice nutrition before considering opening a practice. Countries and regions vary in their requirements for certification/licensure for those providing nutritional counselling and advice. Current regulations in Australia and New Zealand allow FNTPs to establish their own practice. The Department of Health in your region should have complete information on their individual requirements, and we encourage you to do this research.

FNTP REGISTRATION PACKET

PAYMENT INFORMATION

COMPLETE FOR ALL PAYMENT OPTIONS

Please complete your information below to confirm your choice of payment method for the program.

Please note your card will not be charged directly, you will be sent an invoice for your tuition payment in full, or for the payment plan establishment fee and then invoiced for each subsequent monthly payment.

☐

Credit or Debit Card

☐

Bank Transfer*

**Bank Transfer is only available to Students paying in full*

Card Number

Name on Card

Expiration (MM/YYYY)

CVV (3-digit code on back)

Signature of Card Holder

Billing Address

City

State

Zip / Postal Code

Country

**To expedite your registration, please refrain from paying by cheque. If this is your only option, provide cheque number below and contact us for mailing details.*

Cheque Number

Note that a \$15 NSF (Nonsufficient Funds) fee will be charged for bounced cheques.

We are unable to hold your seat until payment is received and your application is approved. This applies to applicants who choose delayed payment methods such as wire transfers or loans. If you do select one of these options, we recommend completing registration as early as possible, since class sizes are limited and enrollment for each venue is on a first come, first served basis.

Please only complete page 8 if you are applying for the NTA Payment Plan. If not, proceed to page 9.

FNTP REGISTRATION PACKET

PAYMENT PLAN APPLICATION

ONLY COMPLETE IF SELECTING THE NTA PAYMENT PLAN

There is an initial non-refundable payment plan establishment fee (additional to tuition), that secures your registration in the class, and is due at time of registration. See below for the payment plan options and establishment fee costs.

PAYMENT PLAN | OPTION 1

- Five monthly payments of \$1,980 AUD + payment plan establishment fee of \$400 AUD

☐

Payment Plan Option 1 (5 monthly payments)

PAYMENT PLAN | OPTION 2

- 10 monthly payments of \$990 AUD + payment plan establishment fee of \$600 AUD

☐

Payment Plan Option 2 (10 monthly payments)

If you have selected to include your Nutrient Test Kit into your Tuition, this will be included in the first three monthly payments of either payment plan.

If you have selected to include any of the Advanced Trainings into your Tuition, the amount of the training(s) will be split across the full length of the payment plan (5 or 10 months).

Failure to make a payment plan installment will result in instant disconnection from the learning platform. Registrations can be submitted at any stage prior to the start of your chosen class, with the latest being at the commencement of the class.

ADDITIONAL INFORMATION

The cancellation of this agreement must be submitted in writing. **The payment plan establishment fee is not eligible for a refund at any time.** *Please see the full cancellation and refund policy on the next page.*

Failure to make a payment plan installment will result in disconnection from the learning platform until payment is made. Students who have not made a payment by the due date will be contacted via email by NTA AUNZ. The student will need to make the missed payment within 3 business days of notification, or will face cancellation from the program.

If you have not completed tuition payments in full prior to graduation, you will not be able to graduate the program until final payment are completed.

FNTP REGISTRATION PACKET

Cancellation and Refund Policy

The cancellation of this agreement must be submitted in writing. Refunds are determined by the following schedule:

Withdrawal Date	% of Materials Covered	Refund Required
Prior to class start date	0%	100% of tuition, less registration fee of \$200*
Within 30 days from class start date	10%	90% of tuition, less registration fee of \$200*
Between 31-60 days after class start date	25%	75% of tuition, less registration fee of \$200*
Between 61-90 days after class start date	50%	50% of tuition, less registration fee of \$200*
91 days after class start date and beyond	50%+	No Refund*

*Refund amount is only applicable to Tuitions paid in full in advance, not with a 10-month payment plan. A Student on a 10-month payment plan will forfeit any already paid amounts of FNTP tuition upon submitting a withdrawal request.

*A student on a 5 month payment plan, will be refunded any portion of the payments made that extend beyond the current access at time of withdraw, unless the 90 day withdrawal period has lapsed.

*Tuition amounts for Advanced Trainings will be fully refunded upon withdrawal when payment was made in full.

*Tuition amounts for Advanced Trainings will be refunded the portion of tuition paid towards the training, upon withdrawal when on a monthly payment plan

*Any payments made for Test Kits that have not been ordered will be refunded in full upon withdrawal. No refunds are available for test kits already ordered at time of withdrawal.

If I withdraw, I will be credited a refund based on the above program schedule less \$200.00 for reasonable administrative costs unless I cancel within five (5) business days (excluding Sundays and holidays) after the day this Agreement is signed, or an initial payment is made. Such registration fee is charged to process student applications and establish a student record system.

I also understand that I will be issued a full refund if the class is cancelled by the NTA due to failure to meet the minimum class size of students. I hereby understand that the NTA reserves the right to approve or deny all registrations and to cancel any class due to low enrollment. I also understand I can elect to forfeit my refund to be eligible for reduced re-entry consideration.

The Nutritional Therapy Association is licensed under Chapter 28C.10 RCW. Inquiries, concerns, or complaints may be made to the Workforce Board, 128 10th Ave SW, Olympia WA 98501, (360) 709-4600, web: www.wtb.wa.gov, email: workforce@wtb.wa.gov.

By signing below, I acknowledge that I have read and fully understand the terms listed above. Registration will be binding only when it has been fully completed, signed, and dated by the student and an authorized representative of the school prior to the time instruction begins. The NTA will send written notification to confirm that registration is complete. In addition, any changes in this Agreement will not be binding on either the student or NTA unless such changes have been acknowledged in writing by an authorized representative of NTA and by the student (or the student's parent or legal guardian if the student is a minor).

Student Printed Name

Student Signature

Date

Notice of Financial Obligation

Washington State law requires the following information to be supplied to each student enrolling in a private vocational school licensed under RCW 28C.10. One copy of this notice bearing original signatures must be attached by the school as an addendum to that individual's enrollment agreement and a copy must be provided to the enrollee by the school.

Acknowledgement by Enrollee	Acknowledgement by Staff
<i>Completed by Applicant</i>	<i>Completed by NTA Employee</i>
<ol style="list-style-type: none">1. I understand and accept that any contract for training I enter into with the Nutritional Therapy Association contains legally binding obligations and responsibilities.2. I understand and accept that repayment obligations will be placed upon me by any loans or other financing arrangements I enter into as a means to pay for my training.3. I understand that any enrollment contract I enter into will not be binding or take effect for at least five days, excluding Sundays and holidays, following the last date such a contract is signed by the Nutritional Therapy Association and myself, provided that I have not entered classes sooner.	<ol style="list-style-type: none">1. Prior to being enrolled in the Nutritional Therapy Association, the applicant whose name and signature appears on this Notice has been made aware of the legal obligations he/she takes on by entering into a contract for training.2. Those discussions included cautions by the school about acquiring an excessive debt burden that might become difficult to repay given employment opportunities and average starting salaries in his/her chosen occupation.

NOTICE TO BUYER: *Do not sign this agreement before you read it or if it contains any blank spaces. This is a legal instrument. All pages of the contract are binding. You are entitled to an exact copy of the agreement, school catalog, and any other papers you sign and are required to sign a statement acknowledging receipt of those. Please submit a request for documents in writing.*

If you have not started training, you may cancel this contract by providing written notice of such cancellation to the school at its address shown on the contract. The notice must be postmarked or hand delivered to the NTA no later than midnight of the 5th business day (excluding Sundays and holidays) following your signing this contract. In the event of a dispute over timely notice, the burden to prove service rests on the applicant.

It is an unfair business practice for the school to sell, discount or otherwise transfer this contract or promissory notes without the signed written consent of the student or his/her financial sponsors and a written statement notifying all parties that the cancellation and refund policy continues to apply.

Student Printed Name	Student Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Acknowledgement of Complaint Process

Please read and review the Student Complaint Disclosure on page 21 of the NTA FNTP Student Handbook before signing this acknowledgement.

By signing below, I acknowledge that:

1. I should keep all original documents for my personal records and send only copies with my Complaint Form.
2. I know I should first try to resolve a complaint with my instructor or a school administrator.
3. I understand nothing prevents me from contacting the Workforce Board at 360-709-4600 at any time with a concern or complaint.
4. I understand that I have one year to file a complaint from my last date of attendance.
5. I further understand that in the event of a school closure, I have 60 days to file a complaint.
6. I understand that complaints are public records.
7. I acknowledge that complaint forms and details about the complaint process, my rights, and any restrictions on the time I have to file a complaint can be found online at:
http://wtb.wa.gov/PCS_Complaints.asp
8. I have read and understand the Student Complaint Disclosure and the FNTP Student Handbook.

Student Printed Name

Student Signature

Date

FNTP REGISTRATION PACKET

Emergency Care Authorization

I, , hereby authorize any licensed medical emergency team to administer treatment and/or transportation to a medical facility for further treatment by a licensed physician if a medical emergency arises while I am attending workshops as a student of the Nutritional Therapy Association, Inc.[®]. This emergency authorization is effective during my hours as a student through the Nutritional Therapy Association, Inc.[®], and for my length of stay as a student. All fees incurred for such emergency treatments or services will be my responsibility. The Nutritional Therapy Association, Inc.[®] is not responsible in any way for such fees.

Existing Medical Conditions (Drug Allergies, Seizures, etc.):

Emergency Contact Name

Phone Number

Insurance Company

Address

City

State

Zip / Postal Code

Country

Email

Phone

Policy Holder

Address

City

State

Zip / Postal Code

Country

Email

Cell Phone

Home Phone

Student Printed Name

Student Signature

Date

FNTP REGISTRATION PACKET

NTA Student Handbook Contract

By marking the boxes and signing below, I acknowledge that I have read and fully understand all of the terms, policies, procedures, requirements, codes of conduct, and agreements outlined in the NTA FNTP Student Handbook and agree to adhere to it in its entirety as set forth by the Nutritional Therapy Association, Inc. Any breach of these agreements may result in dismissal from the program.

PRIVACY OF PERSONAL INFORMATION

- ☐ Online/In-Person Course Model
- ☐ Informed Consent and Disclaimer (both pages)
- ☐ Photo Release Consent
- ☐ Privacy of Personal Information
- ☐ Student Contract (all pages)
- ☐ Drop Policy
- ☐ Re-Entry Policy
- ☐ Student Complaint Disclosure
- ☐ NTA Membership Benefits

Student Printed Name	Student Signature	Date
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Again, please note: Return this registration packet to the NTA via email info@ntaaustralia.com.au

Digital versions of this must be sent as a PDF, not a photo. You must either:

- Fill out the PDF digitally using Adobe Acrobat, MacOS Preview, etc. You must use a certified digital signature.
- Print and scan this page if you prefer to sign it by hand. You can use a scanner or an app like [Genius Scan](#) (which is available on iOS and Android).

NTA ADMISSIONS USE ONLY:

Registration Accepted	NTA Staff Signature	Date
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>